

Student Name:

NC Reference:

You have been assessed as being eligible for the Hardship Bursary under the Learner Support Policy and Guidelines. The Hardship Bursary is made available for courses that are 20 weeks and over and is provided to support students with financial hardship, which may otherwise prevent them from starting or continuing in learning.

Hardship Bursary

The Hardship Bursary is intended to cover relevant costs to support your learning whilst you are at the College. You will receive £125 a month for the duration of your course.

The types of costs you are expected to cover with the Hardship Bursary include:

- Books (as recommended by the tutor and not available via the College library)
- UCAS application fees
- Accreditation fees, professional membership fees and any fees or charges due to external bodies
- Educational or employability related visits / trips not fully funded by the College as part of the course
- Kit / equipment which is not funded by the curriculum
- Resources to support studies (as recommended by the tutor)
- Co-curricular activities
- Resit exam fees

Conditions of receiving Hardship Bursary

Payments are subject to attendance and will be awarded in line with timetabled sessions for the enrolled programme.

Students will only be paid whilst on programme. If a student withdraws, no payments will be made past the withdrawal dates.

The College reserves the right to review and adjust payments to meet the students' needs and the availability of funds. Payments may therefore increase or decrease according to availability and distribution of funds.

Hardship Bursary payments will only be made by bank transfer in to the students own named account.

Hardship Bursary support may be withdrawn should students be subject to disciplinary procedures. If a student is excluded, payments will be stopped from the withdrawal date.

If a student claims benefits, these may be affected if they become a full-time student and receive financial support from the College. It is the responsibility of the student to contact the Department of Work and Pensions (DWP) for advice on how this may affect any benefits, as early as possible.

Declaration

I declare that all information and any evidence I have supplied as part of my enrolment, which includes the financial support assessment, is correct and complete to the best of my knowledge and belief. I understand that it is my responsibility to inform the College of any changes to my circumstances that may affect my application.

Student Signature:	<input type="text"/>	Date (dd/mm/yy):	<input type="text"/>
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Name of staff member processing the form:

Date processed in the system: ___/___/___ Date student informed of decision: ___/___/___

Staff signature: _____ Date signed: _____

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Bank Name:	<input type="text"/>	Account Name:	<input type="text"/>
Sort Code:	<input type="text"/>	Account Number:	<input type="text"/>